



Job Title: Transition to Community Living (TCL) Specialist

FLSA: Non-Exempt:

Reports to: TCL Director

Location: This position will serve consumers in the Eastpointe MCO/LME's 10-county service area: Bladen, Duplin, Edgecombe, Greene, Lenoir, Robeson, Sampson, Scotland, Wayne and Wilson counties. Working remotely is an option however at least one day/week is expected to be in the ADAnc's office in Raleigh, NC.

ADAnc Philosophy

Alliance of Disability Advocates (ADAnc) as a Center for Independent Living serves people with disabilities so they live independently in a barrier free community, they choose. Our core values include self-direction, consumer control and the dignity of risk. These principles encompass every aspect of our work.

General Summary

The TCL Specialist is responsible for providing community inclusion supports and benefits counseling to eligible TCL recipients.

Qualifications

Life experience with a disability (ideally a mental illness), demonstrates independent living and community inclusion skills in own life, proficient verbal and written skills, experience in disability advocacy, proficient public etiquette, and effective leadership qualities.

Essential functions

1. Ability to travel.
2. Ability to communicate effectively, expressively and in writing.



Responsibilities

1. Knowledge of disability information and referral sources
2. Provide the 5 Independent Living core services and other services as requested
3. Conduct intakes on new consumers
4. Develop and maintain consumer records on online database
5. Develop and sustain relationships with community resources and groups that will develop welcoming communities
6. Respond to environmental barriers (housing, transportation, access, etc.)
7. Lead a peer support group at least monthly.
8. Keep accurate time and effort records on designate agency platform.
9. Work efficiently and effectively with other employees at ADAnc.
10. Create an individualized training plan to meet personal development goals.